Group#1 Assessment

A group project is endeavor that takes time, patience and practice. As a result, throughout this experience I have learned how to manage groups better keeping these three things in mind. Group projects, such as this one, that require a lot of researching, analyzing and writing require team members who can contribute in a special way without overburdening one another. It is important to divide the work to the most suitable people based on their experiences and skills.

In our-group project we set up committees of group members that were given a task to complete. PP was elected group leader who formulated committees and tasks that each committee had to accomplish. They were first formulated based on interest then on what they could contribute to the group. In part one, each member was assigned to participate in 2-3 committees. This method turned out to be effective because everyone was given the same amount of work and each committee’s work help build another committee’s work. For example, the SWOT team could not move forward unless the environmental scan team gave us a rough draft of what was gathered. KH was a great assist in the environmental scan because she had insider knowledge and could verify if our assumptions and ideas were correct about the library under review. As committee’s worked, the information they provided to other group members was beneficial because it saved other member’s time in doing extra research.

In part 2, PP was again the group leader and we were again divided into committees and then with individual tasks. There was a group formed to formulate goals and objectives while there was another for editing and adding. Tasks were assigned based on interest and what individual members could contribute Everyone had tasks to perform such s creating the power point content, PowerPoint visuals, editing, annotated bibliography. So everyone had something to do at one point or the other. It was very important that every group member contribute in some form. I think this was very important so no one would feel left out or feel like their group members were not pulling their weight.

All in all the entire group as a whole did a very good gob in completing tasks based on our deadlines. I think as a group we all effectively brought something to the table that benefited the project. Whether it was our background in a field, our relationships with the library under review, or the willingness to do a time consuming task for the benefit of the group.

The following are some individual assessments of group members:

AB: Did a great job in doing the annotated bibliography alone. It was a time consuming process and was greatly appreciated that she took the time to complete this BIG task on top of other tasks.

SB: Lead in addressing the mission, values, and vision also did a great job putting the content together in the PowerPoint. It allowed me to create a PowerPoint with some graphics based on the content that was already made.

KH: An important asset to the group because of her link to the library under review. Also was able to look through the whole project to see if there was anything that would not be realistic to the library.

KP: Conducted a lot of the finalizing and editing. Did a great job in making sure everything in the project flowed consistently.

PP: Was an effective leader throughout the whole process and made sure always keep us in the loop if we missed a meeting or were confused about tasks. She also tried to let us voice our concerns and opinions throughout the process.